

Request for Hearing on a Decision in Naturalization Proceedings
Under Section 336 of the Act

INSTRUCTIONS

- 1. Filing.** You must file your request for a hearing within 30 calendar days after service of the decision (33 days if your decision was mailed) with the Immigration and Naturalization Service (INS) office which made the unfavorable decision. The date of service is normally the date of the decision. Submit an original request only. Additional copies are not required.
- 2. Fee.** You must pay \$110.00 to file this form. This form is to be used to appeal an unfavorable decision for an individual applicant. **The fee will not be refunded, regardless of the action taken in your case. DO NOT MAIL CASH.** All checks or money orders, whether United States or foreign, must be payable in U.S. currency at a financial institution in the United States. When a check is drawn on the account of a person other than yourself, write your name on the face of the check. If the check is not honored, INS will charge you \$5.00.

Pay by check or money order in the exact amount. Make the check or money order payable to "Immigration and Naturalization Service." However,

 - A. if you live in Guam, make the check or money order payable to "Treasurer, Guam," or
 - B. if you live in the United States Virgin Islands, make the check or money order payable to the "Commissioner of Finance of the Virgin Islands."
- 3. Attorney or Representative.** You may, if you wish, be represented, at no expense to the government, by an attorney or other duly authorized representative. Notice of Entry of Appearance (Form G-28), that your attorney or representative must submit with a request for hearing, is available at INS offices.
- 4. Brief.** You do not need to submit a brief in support of your request, but you may submit one. You may submit a simple written statement instead of a brief. You may also submit evidence. You must send your request and accompanying fee and documentation to the INS office which made the unfavorable decision. If you need more than 30 days, you must within the initial 30 day period, explain why in a separate letter attached to this form. INS may grant more time for good cause.

U.S. Department of Justice
Immigration and Naturalization Service

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|---|------|
| Decision: <input type="checkbox"/> Grant <input type="checkbox"/> Denial | Fee: |
|---|------|

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|---|----------------------------|
| 1. In the Matter of: (Name of Naturalization Applicant) | File Number: A - |
|---|----------------------------|

2. I am filing a request for hearing on the decision dated:

3. Please check the one block which applies:

- I am *not submitting* a separate brief, statement or evidence.
- I *am submitting* a separate brief, statement and/or evidence with this form.
- I need _____ days to submit a brief, statement and/or evidence to INS. (May be granted only for good cause shown. Explain in a separate letter.)

4. Person Filing Request:

Name (Please type or print)

Address (Street Number and Name) (Apt. Number)

(City) (State) (ZIP Code)

Signature Date (Month/Day/Year)

- I am an attorney or representative and I represent: *You must attach a Notice of Entry or Appearance (Form G-28) if you are an attorney or representative and did not previously submit such a form.*
(Person for whom you are appearing)

5. Briefly, state the reason(s) for this request for a hearing:
