

Before completing the attached proxy form, please carefully read the included

**INSTRUCTIONS FOR COMPLETING**

**PROXY FORM - 2014 BYLAW AMENDMENTS**

**The instructions explain how to fill out and deliver the one (1) page proxy form to the proxy holder by the following methods:**

proxy form as a scanned file delivered by email,

proxy form delivered as a fax,

an email text sent as a proxy.

**PROXY FORM - 2014 BYLAW AMENDMENTS**

Return to: [michael.owens@gmx.net](mailto:michael.owens@gmx.net)

Name (Print clearly) : \_\_\_\_\_ AILA Member # : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

**I hereby appoint John Michael Owens as my proxy holder (AILA # 10133)**

I authorize my proxy holder to vote on my behalf at the AILA Annual Membership Meeting, and any adjournment thereof, to be held at 5:30pm, Thursday, June 19, 2014, at Hynes Convention Center, Level 3, Ballroom C, Boston, MA.

I understand that proxies tendered after the polls close during the AILA Annual Membership Meeting will not be honored.

I may revoke this proxy at any time by notice in writing, including by email or any other electronic means, and including a copy of this proxy, to the proxy holder and to the Secretary of AILA.

I grant my proxy holder power of full substitution at any time by giving notice in writing, including by email or any other electronic means, to the Secretary of AILA.

The proxy holder may act in the same manner and to the same extent and with the same power as I could act if I were personally present at the AILA Annual Membership Meeting, and any adjournment thereof, subject to the instructions and restrictions herein.

**I direct my proxy holder to vote on my behalf as follows on the Proposed Bylaw Amendments** (published at <http://www.aila.org/content/default.aspx?docid=48405>) :

**Bylaw Proposal #1:**       Yes       No       Abstain

Additional Chapter Memberships – proposed by AILA Board of Governors

**Bylaw Proposal #2:**       Yes       No       Abstain

Term Limits – proposed by AILA member Russell Abrutyn

**Bylaw Proposal #3:**       Yes       No       Abstain

Composition of the Nominating Committee - proposed by AILA member Russell Abrutyn

**Bylaw Proposal #4:**       Yes       No       Abstain

Chapter Chair Representation on the Board - proposed by AILA member Russell Abrutyn

**Bylaw Proposal #5:**       Yes       No       Abstain

Quorum for Board of Governors Meetings - proposed by AILA member Russell Abrutyn

**Bylaw Proposal #6:**       Yes       No       Abstain

Electronic Voting to Amend the Bylaws - proposed by AILA member John Michael Owens

**AND** to vote in his/her discretion on any other matters, **EXCLUDING** voting for national officers and directors, that may properly come before the Meeting and any adjournments thereof.

\_\_\_\_\_

## INSTRUCTIONS FOR COMPLETING

### PROXY FORM - 2014 BYLAW AMENDMENTS

The one page **PROXY FORM** on the previous page is for use in voting on proposed amendments to the bylaws of the American Immigration Lawyers Association at the Annual Meeting to be held on 19 June 2014 at Boston, MA.

The proxy form and these instructions are provided by the proponent of Amendment #6, John Michael Owens. Michael Owens is bound to vote your proxy as you designate and to require that any substitute he may appoint as proxy holder undertakes the same obligation.

**These instructions explain how to fill out and deliver the proxy form to the proxy holder by the following methods:**

proxy form as a scanned file delivered by email,

proxy form delivered as a fax,

an email text sent as a proxy.

**Further explanations** of the purpose of the form and the substance of the amendments are provided elsewhere, for example on AILA's InfoNet at

**Full content of proposed Amendments #1 through #6**

<http://www.aila.org/content/default.aspx?docid=48405> (if link does not work, please copy and paste)

and

**Comments on 2014 Proposed Bylaw Amendments** (Amendment #6 begins at page 8)

<http://aila.org/content/default.aspx?docid=48682> (if link does not work, please copy and paste)

and at

mydrive.ch

username : AILA98percent@Groucho

password : Boston

file name : **140526 Response to AILA ExCom Criticism of Amendment #6.pdf**

140526 Ten FAQ's re Amendment #6.pdf

140526 Use of an Email as a Proxy Form.pdf

**IF YOU HAVE ANY QUESTIONS**, please contact Michael Owens at

[michael.owens@gmx.net](mailto:michael.owens@gmx.net)

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### INSTRUCTIONS:

1. To use the **proxy form** (the preferred method), follow the instructions in paragraph 2 through 6.

If do not have access to a scanner or do not have time to print and scan the proxy form, **YOU CAN SEND YOUR PROXY AS AN EMAIL TEXT**. Skip to **paragraph 7**.

2. Download and print the form.

3. On the hard copy, fill out the form by completing each of the following steps:

- # 1 Print or type name: (as recorded with AILA)
- # 2 Sign name with your normal signature
- # 3 Enter your AILA membership number
- # 4 Enter the date
- # 5 Mark each of the six proposed amendments with FOR or AGAINST or ABSTAIN (only one)

**NOTE** that by returning this form you are giving the proxy holder discretionary authority to vote in your name on all other matters that may come before the meeting (**excluding** voting for officers and directors). The purpose of this authority is to allow the proxy holder to vote on procedural motions that may be required in order to bring the amendments forward for a vote on the merits.

4. DO NOT make any other mark on the proxy form.

5. If you make a mistake in filling out the form, please discard it and fill out a new one.

6. Please send the completed form (without the instructions) to the proxy holder by one of these methods:

- **SCANNED FILE BY EMAIL (send not later than 18 June 2014)**

Scan the fully executed document (preferably in PDF, b/w, 300-600 dpi)

Name the file : " AILA Proxy , [your last name] , [first initial] . PDF [TIFF, JPG, etc.] "

Email the file to:

[michael.owens@gmx.net](mailto:michael.owens@gmx.net)

cc: [100010.677@compuserve.com](mailto:100010.677@compuserve.com) (backup/confirmation email address)

You will receive an email reply confirming receipt.

**Keep your original hard copy executed proxy form.**

- **BY FAX (send not later than 16 June 2014)**

Fax the fully executed original document to the following number in Germany:

011 [international access] + 49-221-168-9751

Include your email address, and you will receive an email reply confirming receipt.

**Keep your original hard copy executed proxy form.**

7. You can **SEND YOUR PROXY AS AN EMAIL** by following steps A through D, below:  
**(send not later than 18 June 2014)**

A. Address an empty email as follows:

To: [michael.owens@gmx.net](mailto:michael.owens@gmx.net)

cc: [100010.677@compuserve.com](mailto:100010.677@compuserve.com) (backup/confirmation email address)

cc: [to yourself]

- B. **Copy and paste** the proxy **TEXT PROVIDED BELOW** into the body of the email.
- C. Complete items #1 through #4 in the email text (removing the Instructions).
- D. Designate your vote for proposed bylaw amendments 1 through 6 by **REMOVING** the two choices you do not want and **LEAVING** the choice that you do want. **Leave the INSTRUCTIONS for this step in the text.**
- E. You will receive a confirmation reply email. Keep copies of both your email and the confirmation email you receive back.

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**PROXY FORM - 2014 BYLAW AMENDMENTS**

Name :

[#1 TYPE YOUR NAME HERE. **REMOVE THIS INSTRUCTION**, e.g., everything in brackets.]

AILA Member # :

[#2 TYPE YOUR AILA # HERE. **REMOVE THIS INSTRUCTION**, e.g., everything in brackets.]

My Signature :

**/S/** [#3 LEAVE THE **/S/** AND TYPE YOUR NAME HERE. **REMOVE THIS INSTRUCTION**, e.g., everything in brackets.]

Date :

[#4 TYPE THE DATE HERE. **REMOVE THIS INSTRUCTION**, e.g., everything in brackets.]

**I hereby appoint John Michael Owens as my proxy holder (AILA # 10133)**

I authorize my proxy holder to vote on my behalf at the AILA Annual Membership Meeting, and any adjournment thereof, to be held at 5:30pm, Thursday, June 19, 2014, at Hynes Convention Center, Level 3, Ballroom C, Boston, MA.

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I may revoke this proxy at any time by notice in writing, including by email or any other electronic means, and including a copy of this proxy, to the proxy holder and to the Secretary of AILA.

I grant my proxy holder power of full substitution at any time by giving notice in writing, including by email or any other electronic means, to the Secretary of AILA.

The proxy holder may act in the same manner and to the same extent and with the same power as I could act if I were personally present at the AILA Annual Membership Meeting, and any adjournment thereof, subject to the instructions and restrictions herein.

**I direct my proxy holder to vote on my behalf as follows on the Proposed Bylaw Amendments** (published at <http://www.aila.org/content/default.aspx?docid=48405>) :

**INSTRUCTION FOR DESIGNATING VOTES:**

For each of bylaw proposals #1 through #6:

**LEAVE** the one voting designation of your choice --- YES, NO, or ABSTAIN.

**REMOVE** the other two voting designations.

Each proposal must show only one designation. **IF MORE THAN ONE DESIGNATION APPEARS, THAT VOTE WILL BE INVALID.**

**Bylaw Proposal #1:      Yes      No      Abstain**

Additional Chapter Memberships – proposed by AILA Board of Governors

**Bylaw Proposal #2:      Yes      No      Abstain**

Term Limits – proposed by AILA member Russell Abrutyn

**Bylaw Proposal #3:      Yes      No      Abstain**

Composition of the Nominating Committee - proposed by AILA member Russell Abrutyn

**Bylaw Proposal #4:      Yes      No      Abstain**

Chapter Chair Representation on the Board - proposed by AILA member Russell Abrutyn

**Bylaw Proposal #5:      Yes      No      Abstain**

Quorum for Board of Governors Meetings - proposed by AILA member Russell Abrutyn

**Bylaw Proposal #6:      Yes      No      Abstain**

Electronic Voting to Amend the Bylaws - proposed by AILA member John Michael Owens

**AND** to vote in his/her discretion on any other matters, **EXCLUDING** voting for national officers and directors, that may properly come before the Meeting and any adjournments thereof.

**END OF PROXY**